

NEW ACA WAIVER SYSTEM

As most are aware, the Rocky Mountain Canoe Club uses ACA liability insurance to protect its trip coordinators, officers and members. Each paddling event listed on our Calendar is an ACA event and each paddler must have a valid ACA waiver signed before getting on the water. If you are a current ACA member, you are all set. The ACA has matched your annual waiver and release of liability dates with your membership dates. When you renew your ACA membership you will also renew your annual waiver. Your club officers can access the ACA database to confirm your membership and waiver status. However, it never hurts to give your trip coordinator your ACA member number and expiration date when you sign up for a trip.

Those who have decided not to join the ACA as a full member can purchase an “Event Membership” by paying \$10 per outing (a day paddle, or a multiday trip) and signing an Event Waiver and Release of Liability. Each event requires a separate waiver and fee.

Note: If you plan to attend four events or more, an ACA annual membership is a better option for the same cost.

There are three ways to execute event waivers:

Option 1: **Sign a waiver online and pay the ACA event insurance in advance.** Go to the wizard: [Sport:80 | Investing in Sport](#) You will register with the ACA website and proceed to the event waiver form and then payment. **Be sure to use the Event Name and Event Date(s) noted in the calendar post** about waivers because that is the way your leaders look up who has signed waivers in advance. **Warning: If you cannot attend the event or it is cancelled, you will not get a refund.**

Option 2: **Sign a waiver online and pay your event coordinator at the put in.** Go to the wizard: [Sport:80 | Investing in Sport](#) Again, you will register with the ACA website and fill out the event waiver form but make no payment yet. **Be sure to use the Event Name and Event Date(s) listed in the calendar post.** At the event, give your trip coordinator either \$10 cash or a check made out to the ACA. (Checks are NOT made out to the club).

Once you have created an ACA account, you can use it to create additional future event waivers.

The on-line waiver system lets you put your waiver on your smart phone using Google Wallet, or Apple Wallet. But for us, that function is not always useful given that the put in is seldom in range of internet cellular service. So, print the proof of waiver the ACA provides and provide that to your trip coordinator before the trip or at the put in. Your Trip Master will do her best to get the report of on-line waivers to the trip coordinators a day or two before

the trip, with allowances for travel time to and from the site and internet availability. **Want to be most helpful? Complete your online waivers early.**

Option 3: **Sign a paper waiver** you print ([NEW ACA WAIVER](#)) in advance or the form your trip coordinator has at the put in. Pay \$10 cash or by check payable to the ACA to the trip coordinator before you get on the water. Minor waivers are at: [AMERICAN CANOE ASSOCIATION, INC](#) Option 3 means your leadership team has to scan the waivers and submit them online or spend money on snail mail.

An article in the ACA Support Center describes this whole process. ACA Paddlesports > Organizations > Event Member (Non-ACA Member) Waivers. The link is:

<https://acapaddlesports.zendesk.com/hc/en-us/articles/48048403041299-Event-Member-Non-ACA-Member-Waivers>